

# NOTICE TO ALL BIDDERS

## MANDATORY SUBMISSION OF NON-COLLUSION AFFIDAVIT WITH BIDS

In accordance with the updated Procurement Guidelines (Section 1.5), the Sri Lanka Air Force (SLAF) hereby notifies all prospective bidders of the mandatory requirement to submit a Non-Collusion Affidavit along with their bids. This measure is implemented to ensure transparency, fairness, and integrity in the public procurement process, in line with the best practices outlined in the guidelines.

### Key Requirements:

1. **Non-Collusion Affidavit.**

- a. All bidders are required to complete and sign the **Non-Collusion Affidavit** (as per the template provided in **Annexure III of Chapter 01** of the Procurement Guidelines) (A copy attached).
- b. The affidavit must be duly attested by a **Justice of the Peace (JP)** or a **Commissioner of Oaths**.

2. **Submission.**

- a. The signed and attested affidavit must be submitted along with the bid documents.
- b. Bids submitted without the affidavit will be considered non-responsive and will be rejected.

3. **Contents of the Affidavit.**

- a. The affidavit confirms that the bidder has not engaged in any collusion, combination, or agreement with any other party in connection with the bid.
- b. It also affirms that the bidder has not taken any steps to prevent or induce others from bidding and that the bid is made independently without any understanding or agreement with any other party.

4. **Consequences of Non-Compliance.**

- a. Failure to submit the affidavit will result in the disqualification of the bid.
- b. Any bidder found to have submitted false information in the affidavit will face sanctions as per Chapter 10 of the Procurement Guidelines, including potential exclusion from future bidding processes.

5. **Template for Non-Collusion Affidavit.** The template for the affidavit is available in **Annexure III of Chapter 01** of the Procurement Guidelines. Bidders are advised to ensure that the affidavit is completed accurately and in full compliance with the guidelines.

5. For further clarification, please contact the undersigned (+94 772229058) or Staff Officer Procurement (Tenders):(+94 772229073).

6. We appreciate your cooperation in adhering to these requirements to maintain the highest standards of integrity and fairness in the procurement process.

**- Signed -  
(HAD DIAS)  
Group Captain  
Chief Procurement Officer  
for COMMANDER OF THE AIR FORCE**

DATE: 03 Mar 25

## **NON-COLLUSION AFFIDAVIT (TEMPLATE)**

The undersigned bidder or agent, hereby solemnly, sincerely, and truly declares and affirms/makes an oath and states as follows;

- a) That he/she has not, nor has any other member, representative, or agent of the firm, company, corporation, or partnership representing him/her, entered into any combination, collusion, or similar agreement with any person in connection with the price to be bid;
- b) That he/she or anyone representing him/her has not taken any step whatsoever to prevent any person from bidding, nor to induce anyone to refrain from bidding; and
- c) That this bid is made without reference to any other bid and without any agreement, understanding, or combination with any other person in reference to this bid.

He/she further states that no person, firm, or corporation has received or will receive, directly or indirectly, any rebate, fee, gift, commission, or thing of value in connection with the submission of this bid.

The bidder accepts full responsibility for ensuring the absence of collusion and hereby pledges to abide by fair and ethical competition practices throughout the procurement process and fully comply with the applicable Procurement Guidelines.

I hereby affirm, under the penalties for perjury, that all statements made by me in this affidavit are true and correct.

The foregoing Affidavit having been duly read over and explained by me to the Affirmant above named and he/she having understood the contents therein and admitted to be correct, affirmed and set his/her signature hereto before me) on this .... day of ... at ...

**BEFORE ME,**

**JUSTICE OF THE PEACE/COMMISSIONER OF OATHS**